



DON/DFAS PROBLEM DISBURSEMENT INFLOW IPT

Loretta Finamore, Chairperson
SPAWAR 01-43, DSN 524-7133
June 2001



BACKGROUND

- CHARTER - IDENTIFY CURRENT PROBLEM DISBURSEMENT (PD) INFLOW ISSUES AND WORK TOWARD THEIR EXTINCTION.
- SCOPE - STARS-HCM/FL GENERAL FUNDS AND DIFMS NAVY WORKING CAPITAL FUNDS (NWCF).
- MEMBERSHIP - REPS FROM DFAS-CL, DFAS-CHAS, DFAS-SD, DFAS-PENSA, ASN(FM&C)FMO, NAVAIR, NAVSEA, SPAWAR, NAVSUP, ONR, SSP.

NEWEST NWCF REPS FROM NUWC-NWPT, NADEP-NOR ISLD, NSWC-CRANE

- FIRST MEETING HOSTED BY SPAWAR SEPT 2000
- FOLLOW-ON STATUS AND PLANNING MEETINGS
 - DFAS-CHAS HOSTED NOV 2000
 - DFAS-PENSA HOSTED JAN 2001
 - DFAS-CHAS HOSTING 22 MAR 2001 – GF/NWCF ISSUES #1-6
 - SPAWAR HOSTING 19 APRIL 01 – NWCF ISSUES #7-9
 - PLANNED WEEK OF JULY 9, 2001 - TO BE HOSTED BY NAVAIR IN CONJUNCTION WITH DFAS SPONSORED VISTA TRAINING TO NAVY COMMANDS AND FIELD ACTIVITIES.



STRATEGY

- IDENTIFY THE TOP MAJOR CATEGORIES OF INFLOW
- DEVELOP POA&M
- ASSIGN ACTION OFFICERS TO EXECUTE POA&M, REPORT STATUS AND RECOMMEND REVISIONS TO POA&M FOR ACHIEVING DESIRED RESULTS
- CONDUCT DATA ANALYSIS, DETERMINE CAUSE(S) FOR INFLOW
- REPORT FINDINGS TO IPT, ASN(FM&C), DFAS AND PROCESS OWNERS
- MAKE RECOMMENDATIONS TO PROCESS OWNERS
- MAINTAIN ACTION ITEM LIST WITH ESTIMATED COMPLETION TARGET DATES
- FOLLOW-UP ON RECOMMENDATIONS WITH PROCESS OWNERS



TOP 9 INFLOW GENERATORS

<u>NO.#</u>	<u>ISSUE</u>	<u>FUNDING TYPE</u>
1	CROSS DISBURSING	NWCF/GF
2	FIELD CONTRACTS	NWCF/GF
3	MOCAS PAYMENTS/ADJUSTMEN TS	NWCF/GF
4	ON-LINE PAYMENT/COLLECTION (OPAC)	NWCF/GF
5	INTERFUND	NWCF/GF
6	PAYROLL/MDLABOR	GF
7	DIFMS	NWCF
8	BULK OBLIGATIONS	NWCF
9	TRANSPORTATION	NWCF



IPT ISSUE #1 – CROSS DISBURSING

- ACTION OFFICER: LORETTA FINAMORE, SPAWAR
- GOAL: INVESTIGATE CAUSES FOR REGISTER 22 EXPENDITURES RESULTING AS PDs
- COMMUNICATED WITH PROCESS OWNERS
 - DFAS-CL AND DSSN ACTIVITIES
 - 3 PROCESSES USED TO ACCOMPLISH FRS REGISTRATION
 - DEFENSE CASH ACCOUNTABILITY SYSTEM (DCAS) – DFAS-IN ELECTRONIC FILE
 - CA715 METHOD - ELECTRONIC FILE FROM PC BASED APPLICATION PROCESSED THROUGH FRS-ONLINE BY DFAS-CL
 - MANUAL INPUT BY DFAS-CL DIRECTLY INTO FRS-ONLINE USING VOUCHER INFO REPRESENTING 74% OF THE INFLOW
- ANALYSIS AND RESEARCH (JAN 00-AUG 00 DATA)
 - CROSS DISBURSING STARS-HCM UMDs ACCOUNT FOR 24% OF TOTAL UMD INFLOW
 - REMAINING 74% RESULTED FROM MANUAL INPUT METHOD AND CA715 PROCESSING
 - 60% RELATED TO 3 DSSNs (5570-ARMY DFAS-IN, 8579-ARMY, 6944-NSA)



ISSUE #1 – RECOMMENDATIONS

RECOMMENDATIONS TO ASN(FM&C) AND DFAS

- A. INSTITUTE A DON/DFAS CROSS DISBURSING WORKING GROUP TO PROVIDE FOLLOW ON SUPPORT FOR ACHIEVING IPT RECOMMENDATIONS BELOW
- B. DEVELOP SOP FOR FRS REGISTRATION PROCESSES
- C. DEVELOP TRAINING PLAN FOR BOTH DFAS-CL AND NON DFAS-CL PERSONNEL PERFORMING THE FRS REGISTRATION FUNCTIONS
- D. ESTABLISH PERFORMANCE METRICS FOR PROCESS IMPROVEMENT REPORTING AND GUIDELINES FOR THE CAPTURING OF APPROPRIATE DATA
- E. DEVELOP AND INITIATE A PROPOSAL TO AUTOMATE AND STANDARDIZE THE FRS REGISTRATION PROCESS, POTENTIALLY TO INCLUDE A PREVALIDATION INTERFACE.



IPT ISSUE #2 – FIELD CONTRACT

- ACTION OFFICER: JANIE BROTHERS, ONR
- GOAL: IDENTIFY CAUSES FOR FIELD CONTRACT PD
- ANALYSIS AND RESEARCH (OCT 00 – JAN 01 DATA)
 - STARS-HCM UMDs EVALUATED BY EACH MAJOR CLAIMANT
 - ONR SUMMARIZED FINDINGS WITH PRELIMINARY RESULTS
 - 47% RELATED TO CONTRACT DISTRIBUTION PROBLEM OR CONTRACTING WRITING ERRORS. IDENTIFYING MAJOR CONTRACTING UICs.
 - 8% RELATED TO OBLIGATION NOT BEING RECORDED IN ACCOUNTING SYSTEM OR MOCAS DISBURSING CORRECTIONS REQUIRED
 - 44% WERE CROSS DISBURSING RELATED - FRS REGISTERED WITHOUT A SPIIN OR MISUSE OF MIPR DOCUMENT NUMBER VERSUS CONTRACT NUMBER
- TARGET DATE FOR FINALIZING RECOMMENDATIONS TO ASN(FM&C) AND RD&A - 31 JULY 2001



IPT ISSUE #3 – MOCAS ADJUSTMENTS

- ACTION OFFICER: CHRISTINE LEDFORD, NAVSEA
- GOALS: TO GET SYSTEM DEFICIENCY OF NON-LIQUIDATING ACCOUNTS PAYABLE FIXED; COMMUNICATE PROCEDURAL DEFICIENCIES FOR PROCESSING DEDUCTIVE CONTRACT MODS AND POLICY FOR 'INTERNAL MOCAS ADJUSTMENTS' TO DFAS-CO
- ANALYSIS, RESEARCH AND STATUS
 - DOCUMENTED THAT SYSTEM DEFICIENCY EXISTS, DFAS-CL RECOMMENDED REPRIORITIZATION; FIXED MARCH 2001
 - DESCRIPTION OF PROBLEM AND SAMPLES PROVIDED TO DFAS-CO; SOP PROCEDURES PROVIDED BY DFAS-CO
- COLLECTING METRICS FOR MONITORING SUCCESSES



IPT ISSUE #4 – OPAC EXPENDITURES

- ACTION OFFICER: VIVIAN LUCAS, SSP
- GOALS: IDENTIFY CAUSES FOR PDs RESULTING FROM OPAC
- COMMUNICATED WITH PROCESS OWNERS
 - REVIEWED DFAS CHARLESTON AND DFAS DENVER OPAC PROCESSES AS THEY RELATE TO DEPT OF ENERGY AND FMS EXPENDITURES
 - LINE OF ACCOUNTING MISPERCEPTIONS; NOT SPECIFICALLY OUTLINED IN BI-LATERAL TRADE AGREEMENT
- ANALYSIS AND RESEARCH (OCT 00-JAN 01 DATA)
 - OPAC STARS-HCM UMDs RANDOM SAMPLING OF 61 UMDs
 - MANUAL DATA ENTRY ACCOUNTED FOR 90% OF THE UMDs
 - DIFFERENT BUSINESS RULES AMONG THE SERVICES; NAVY ACRN,



ISSUE #4 – RECOMMENDATIONS

RECOMMENDATIONS TO ASN(FM&C) AND DFAS

- A. DEVELOP SOP FOR FRS REGISTRATION PROCESSES
- B. ENFORCE REQUIREMENTS OF BI-LATERAL TRADING PARTNERSHIP AGREEMENTS
- C. CHARGEBACK OR REJECT BACK TO THE SOURCE THOSE TRANSACTIONS THAT DO NOT CONFORM TO PARTNERSHIP AGREEMENTS
- D. COMMUNICATE WITH OTHER SERVICES ON UNIQUE SERVICE REQUIREMENTS SUCH AS ACRN FOR NAVY REPORTING
- E. CREATE ON-LINE EDITS TO PREVENT ACCEPTANCE OF TRANSACTION FOR LACK OF ACRN AND DUPLICATE FRS REGISTERING OF SINGLE SOURCE TRANSACTIONS
- F. DEVELOP AND INITIATE A PROPOSAL TO AUTOMATE AND STANDARDIZE THE OPAC PROCESS, POTENTIALLY TO INCLUDE A PREVALIDATION INTERFACE



IPT ISSUE #5 – INTERFUND

- ACTION OFFICER: SALLIE FAIRALL, NAVAIR
- GOALS: IDENTIFY CAUSES FOR INTERFUND PDs
- ANALYSIS, RESEARCH AND ACTIONS
 - NAVAIR SAMPLING THROUGH PROBLEM DISBURSEMENT RESOLUTION
 - HQ REVIEW IN-HOUSE PROCEDURES
 - HQ TO REVIEW FIELD PROCEDURES
 - VISTA TRAINING WEEK OF 09 JULY 2001; VISTA IS A DFAS TOOL DESIGNED FOR MONITORING INFLOW AND CAUSES
 - NAVAIR HQ POLICY TO BE ISSUED
 - OTHER CLAIMANTS USE NAVAIR MODEL APPROACH
- TARGET DATE FOR COMPLETING ANALYSIS AND PROVIDING RECOMMENDATIONS - 31 JULY 2001



IPT ISSUE #6 – MDLABOR

- ACTION OFFICER: CHRISTINE LEDFORD, NAVSEA
- GOALS: UTILIZE EXISTING MDLABOR IPT FOR INVESTIGATING CAUSES FOR PAYROLL MDLABOR EXPENDITURE RESULTING IN PDs
- ACCOMPLISHMENTS TO DATE
 - DFAS PENSACOLA PROVIDED DCPS EDUCATIONAL SUPPORT TO IPT MAJOR CLAIMANTS JAN 2001
 - IPT MAJOR CLAIMANTS REVIEWING INTERNAL BUSINESS PRACTICES TO DETERMINE IN-HOUSE CONTRIBUTION TO PDs
 - MDLABOR IPT CONTINUE TO COLLECT METRICS AND MONITOR IMPROVED PERFORMANCE
- FUTURE ACTIONS
 - MAJOR CLAIMANTS SHARE LESSONS LEARNED WITH STARS-FL AND NWCF FIELD ACTIVITIES
 - COORDINATE DCPS TRAINING FOR FL AND NWCF ACTIVITIES



IPT ISSUES #7 THROUGH #9

- ISSUE #7 – DIFMS
 - ACTION OFFICER: ELAINE CARPENTER, NUWC-NEWPORT
 - IPT DISCUSSIONS CLOSED THIS ISSUE DUE TO SUCCESSFUL IMPLEMENTED OF PD SPECIFIC SCR_s. DIFMS USER GROUP ADDRESSES SYSTEM DEFICIENCIES CAUSING PD_s
- ISSUE #8 – BULK OBLIGATIONS
 - ACTION OFFICER: LYNN BUDACH, SPAWAR HQ
 - SPAWAR TO DRAFT REQUEST FOR RECLASSIFICATION OF BULK OBLIGATIONS AS DEFERRED CHARGES VERSUS UNMATCHED CASH (PD_s)
- ISSUE #9 – TRANSPORTATION
 - ACTION OFFICER: ELENA OCCIANO-TUYAY, SPAWAR HQ
 - DEFINED EXISTING TRANSPORTATION PROCESSES (GBL_s, TAC_s, POWERTRACK, TRAVEL AIRLINE TICKETS, ETC.)
 - TO REVIEW PROCESSES AND IDENTIFY DEFICIENCIES AND MAKE RECOMMENDATION(S)
- PLANNED NWCF MEETING FOR ADDRESSING ISSUES 7, 8, AND 9
PLANNED FOR AUGUST 2001



SUMMARY

- **SUCCESSES**
 - REDUCED INFLOW CAUSED BY ERRONEOUS MOCAS ADJUSTMENTS
 - ELIMINATING INFLOW DUE TO STARS-HCM ACCOUNTS PAYABLE SYSTEM DEFICIENCY
 - REDUCED INFOR CAUSED BY MDLABOR

- **ON THE HORIZON- INFLUENCE FY 02 INFLOW**
 - REDUCING OF OPAC INFLOW
 - REDUCTION OF CROSS DISBURSING

- **WORK STILL TO BE COMPLETED**
 - DISTRIBUTION OF FIELD CONTRACTS
 - TIMELY POSTING OF FIELD CONTRACT OBLIGATIONS
 - IMPROVED INTERFUND PROCESS FOR ENSURING POSTING OF OBLIGATION AND PROPER USE OF FUND CODES